Symeres
MAKING MOLECULES MATTER

Symeres is the leading mid-sized transatlantic contract research organization for drug discovery and development needs. With over 600 highly educated scientists in six locations in Europe and two in the USA, we offer best-in-class solutions for drug discovery and drug development, from small- to medium-sized molecule hits. We are large enough to matter, and small enough to care. Our services span across early stage hit finding all the way to the delivery of early clinical drug substance API. Making molecules matter. Together.

To increase our capacity, the Quality Control (QC) team at our Weert site is strengthening its team and is looking for an experienced and enthusiastic:

Coordinator Quality Control Stability, Full-time

The Coordinator Quality Control Stability performs activities to ensure compliance with applicable current Good Manufacturing Practice (cGMP) regulations, corporate policies, and site standard operating procedures.

Key job responsibilities:

- Manages the program for Stability testing.
- Daily supervision and line-management of team members. Responsible for the daily coordination and execution of the Quality Control tasks by the team members.
- The coordinator is expected to perform own practical work for stability studies
- Take the lead in writing laboratory deviations, including laboratory investigations.
- Assign responsibilities to ensure that workload is managed within the team, ensuring effective use of resources.
- Ensures execution of team plans as developed by Team Leader QC and/or Director Quality
- Provide feedback to team, and to other QC teams that interact with the team, to assist with building improved performance.
- Leads the team in a professional manner: providing performance management, appraisal interviews, coaching, mentoring, direction and support for all team members.
- Supports (departmental-oriented) projects, and other ad hoc tasks and activities.
- Signals team issues and provides advice on potential alternatives
- Responsible for administrative tasks (hours approval, planning)

Qualifications

- Bachelor's degree in analytical chemistry.
- At least 2 years' working experience in a Coordinator role
- High level of initiative, flexibility, and problem solving.
- Good written and oral communication skills (at least in Dutch and English).
- Proficiency with Microsoft Office (Word, Excel).
- Working knowledge of cGMP is preferred.

Job offer

An exciting position in a dynamic organization with an attractive remuneration package and opportunities for learning and development.

Application

Please send an email with your CV and motivation letter to recruitment@symeres.com.
For substantive questions, please contact our Director Quality: chantal.rademaekers@symeres.com.
More information about the Symeres organization can be found on our website: www.symeres.com.

Acquisition based on this advertisement is not appreciated.